



BRAVO DETACHMENT, 176TH FINANCE BATTALION

S1 NEWSLETTER

June 2003

The purpose of this newsletter is to assist the PACs in Area III, and update them on finance related issues. Our goal is to keep you informed so that we can work as a team to better serve the soldiers on Camp Humphrey's and Area III.

PAC Certification Course

The PAC certification course scheduled for 12 June was a great success. I would like to personally thank each and everyone for participating in the event. We are currently working on a program to recognize the dedication and aggressiveness of your soldiers by starting a PAC of the month and quarter. We hope to implement this program no later than August 2003. We'll see everyone soon. Thanks again.

Unit Commander's Finance Report

The unit commander's finance report (UCFR) is a valuable tool to get commanders involved with their soldiers pay issues. When used correctly, the UCFR can be an effective tool in monitoring and resolving soldier's pay issues at unit level. It is imperative for the commanders to certify and return the UCFR to finance within the 10 day suspense. Commander/1SG do not take it lightly, your soldiers are counting on you. Thanks.

Finance FTX

Units going on FTX/EXEVALs needing finance support; please contact SSG Jenkins or SFC Richardson in advance to enable us to accommodate you. We're here to service you.

Help us help you

- Ensure all new soldiers in-process finance. **Soldiers should in-process within 3 working days of their arrival. In-processing finance is very critical as it affects accurate payment of entitlements. Timely in-processing of personnel will prevent pay problems.** If a soldier does not in-process by the 20th of the month they arrive and their entitlements change, they will be overpaid and have a debt to the government. It will also ensure soldiers receive their leave and earning statement (LES) at their unit. Departing soldiers should submit their finance packets no later than 30 days prior to their departure and clear finance the day prior to their flight date. Soldiers in remote locations may out-process finance two days prior to their flight date. In and out processing is done by appointment, but exceptions can be made with notification from the PAC.

Finance Team Representatives

	<u>Team 1</u>	<u>Team 2</u>	<u>Team 3</u>	<u>Team 4</u>
POC:	SGT Owens	SGT Rich	SGT Brown	SPC Walker
Units:	377 th Med C Det, 168 th Med 560 th Med 568 th Med A, 304 th Sig 501 st Sig HHD, 194 th Maint HHC, USASA HHC, 23 rd ASG	1/43 ADA 1/6 th Cav 3/6 th Cav HQ, 6 th Cav 3 rd Maint	62 nd Chem B Det, 516 th PSB 2/52 nd Avn 249 th Eng 46 th Trans 52 nd Ord D, 58 th Avn Regt	527 th MI B Com 532 nd MI 3 rd MI 249 th MP 557 th MP 3 rd BCD JTAGS DCS, Osan 6 th Regt, 2 nd MP Det

Other Finance Points of Contact

Detachment Commander	753-8202	Chief Disbursing/XO	753-8227
Detachment Sergeant	753-8203	Chief of Military Pay	753-8580
Customer Svc	753-8210	Processing	753-8209
In/ Out Processing	753-8585	Travel	753-8215
Battalion Commander	725-8838	Battalion CSM	723-7959
175 th FINCOM WEBSITE		http://175fincom.korea.army.mil	

OFFICE HOURS

Monday-Wednesday & Friday: 0900-1500
Cashier Cage closes at 1500 daily.

NOTE: Finance is CLOSED every Thursday